

MITUNGUU TECHNICAL TRAINING INSTITUTE

COMPETENCY IN SKILLS TRAINING
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Approved



MTTI/ADV/06/2021

24th May 2021

VACANCY ANNOUNCEMENT

Applications are invited from qualified persons to fill training positions in the following disciplines.

1. TRAINER (SECRETARIAL STUDIES) -TWO POSTS

For appointment to this grade, the candidate must have the below minimum qualifications;

- Diploma or higher Diploma in Secretarial Studies or Diploma in Secretarial Management from a recognized Institution.
- Proficiency in computer application skills.
- Diploma in Technical Education from Kenya Technical Training College or its recognized equivalent will be an added advantage.

2. TRAINER (BANKING AND FINANCE) – ONE POST

For appointment to this grade, the candidate must have the below minimum qualifications:

- Bachelor degree in Commerce (Banking and Finance), Business Administration or Business Management.
- Diploma in Technical Education from Kenya Technical Training College or its recognized equivalent will be an added advantage.

Qualified interested candidates should submit their applications addressed to the Principal, Mitunguu Technical Training Institute, P O Box 64-60204, Mitunguu, Meru or send via email address (hr@mitunguutechnical.ac.ke) on or before 28th May,2021 latest 5.00p.m.

Enclose detailed up to date curriculum vitae, indicating email address and reliable daytime telephone contacts, together with copies of certificates, testimonials, national identity card and names of two referees.

Please note:

- Only shortlisted candidates will be contacted via their mobile phone numbers.
- Shortlisted candidate shall be required to produce original of their national identity card, academic and professional certificates and transcripts during interview.

Mitunguu Technical Training Institute is and equal opportunity employer